

PAN -ATLANTIC UNIVERSITY
PAYMENT PROCESS PROCEDURE AND GUIDELINE
(USING NIBSS E-BILLS PAY PLATFORM)

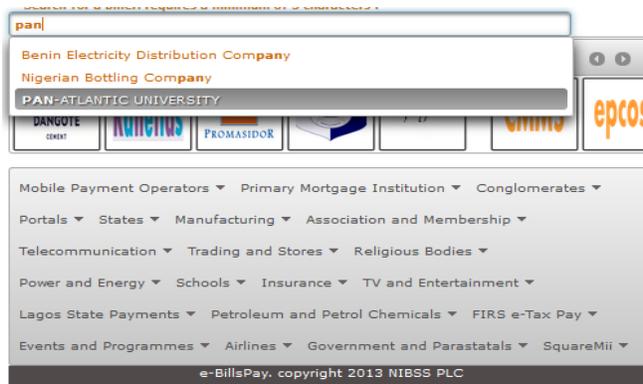
The following are steps required to make a successful payment either from a bank branch channel or via internet banking platform.

Bank branch procedure

- Payer (Student, Guardian or Parent) approaches any of the banks that offer branch services (list attached)
- Payer completes teller with necessary payment details (Name, Matric No or Application No etc.
- Payer indicates he wants to pay through **NIBSS eBILLSPAY** process
- Teller receives money, logs on to platform, completes payment details
- Payer obtains receipt from Teller after processing
- Payer walks away.

From internet banking service

- Payer (Student, Guardian or Parent) logs on to own internet banking platform
- Accesses the collection platform menu of the Bank (eg GTB is GTcollections, Keystone is **Bills payment**)
- Selects **NIBSS eBILLSPAY** and the screen below is displayed.



- Enters PAN
- Selects Pan Atlantic University and the screen below is displayed



Please Enter Transaction Details

Select Student Number APPLICATION NUMBER

Student/Application/Training Number :

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- Selects payment type (Application, Matric or Seminar)
- Enters student Number for Item selected above
- Completes details
- Confirms payment
- Print receipt.

S/N	Bank	Internet banking	Bank Branch Channel
1	Access bank	No	Yes
2	Diamond	yes	yes
3	Ecobank	No	Yes
4	FCMB	Yes	yes
5	Fidelity	Yes	Yes
6	FBN	On-going	Yes
7	GTB	Yes	No
8	Heritage	No	Yes
9	Jaiz	No	yes
10	Keystone	No	Yes
11	Skye	No	Yes
12	Stanbic	No	Yes
13	Standard Chattered	No	Yes
14	Sterling	No	Yes
15	UBA	No	Yes
16	Union	Yes	Yes
17	Unity	Yes	Yes
18	Wema	No	Yes
19	Zenith	Yes	Yes
20	Citi	Yes	No