



# THE FEDERAL POLYTECHNIC, ADO-EKITI

## (CONTINUING EDUCATION CENTRE)

### ADMISSION INTO NATIONAL DIPLOMA (PART-TIME) PROGRAMMES FOR THE 2016/2017 ACADEMIC SESSION

**1.0** Applications are invited from suitable and qualified candidates for admission into the Federal Polytechnic, Ado-Ekiti for Part-Time programmes in the 2016/2017 Academic Session leading to the award of National Diploma (ND) in the following Part-Time programmes.

**2.0 SCHOOLS AND PROGRAMMES**

S/N	SCHOOLS	3 YEARS OF 6 SEMESTERS INTO NATIONAL DIPLOMA DEPARTMENT/PROGRAMME
2.1	SCHOOL OF BUSINESS STUDIES	1) Accountancy 2) Banking & Finance 3) Business Admin. & Management 4) Marketing 5) Office Technology. & Management 6) Purchasing and Supply
2.2	SCHOOL OF ENGINEERING	1) Agricultural & Bio-Environmental Engineering Technology 2) Agricultural Technology 3) Civil Engineering 4) Electrical/Electronics Engineering 5) Mechanical Engineering 6) Minerals & Petroleum Resources Engineering Technology
2.3	SCHOOL OF ENVIRONMENTAL STUDIES	1) Building Technology 2) Quantity Surveying
2.4	SCHOOL OF SCIENCE AND COMPUTER STUDIES	1) Computer Studies 2) Mathematics and Statistics 3) Food Technology 4) Science Technology

**3.0 ND ENTRY REQUIREMENTS**

**3.1. SCHOOL OF BUSINESS STUDIES**

Applicants must possess WASC/SSCE/NECO/NABTEB/GCE O'Level with Credit passes in five (5) relevant subjects obtained at not more than two sittings.

**(A) Accountancy**

Applicants must possess O'Level Credit passes in five (5) relevant subjects which must include:

- (i) English and Mathematics
- (ii) Any one (1) of Economics/Commerce, Accounting/Book Keeping,
- (iii) Plus any two (2) of Biology/Agricultural Science/Animal Husbandry/Chemistry/ Physics, ICT/Data Processing/Computer, Economics/Commerce, Accounting/Book Keeping, Government/Civic Education, Geography

**(B) Banking & Finance**

Applicants must possess five credits passes as stated in "A" above

**(C) Business Administration and Management**

Applicants must possess five credit passes as stated in "A" above

**(D) Marketing**

Applicant must possess five credit passes as stated in "A" above

**(E) Office Technology and Management**

Applicant must possess five O'Level credit passes in relevant subjects which must include:

- (i) English and Mathematics
- (ii) Any one (1) of Economics, Commerce, Accounting, Book Keeping
- (iii) Any one (1) of Government, Civic Education, CRS, IRS
- (iv) Plus any one (1) of ICT, Computer, Data Processing, Literature-in-English, Shorthand, Typewriting, Office Practice, Biology, Agricultural Science, Animal Husbandry, Physics, Chemistry

**(F) Purchasing and Supply**

Applicants must possess five credit passes as stated in "A" above

**3.2 SCHOOL OF ENGINEERING**

Applicants must possess WASC/SSCE/NECO/NABTEB/GCE O'Level with Credit passes in five (5) relevant subjects obtained at not more than two sittings.

**(A) Agricultural & Bio-Environmental Engineering Technology**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Physics and Chemistry
- (ii) Plus any one of Biology/Agricultural Science/Animal Husbandry, Technical Drawing, Economics, Further Mathematics, ICT, Data Processing, Computer, Statistics

**(B) Agricultural Technology**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Chemistry and one (1) of Biology/Agricultural Science/Animal Husbandry
- (ii) Plus any one (1) of Physics, Economics, Geography, ICT, Data Processing, Computer, Statistics, Food & Nutrition

**(C) Civil Engineering**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Physics and Chemistry
- (ii) Plus any one (1) of Technical Drawing, Building Drawing, Economics, Further Mathematics, Data Processing, ICT, Computer, Statistics, Civic Education, Geography, Building Construction, Block Laying, Decoration, Plumbing and Pipe Fitting, Carpentry and Joinery, Woodwork.

However, candidates with NABTEB O' Level results must have a credit pass in a related Trade Subject in addition to the Credit passes in five (5) O'Level subject requirements.

**(D) Electrical/Electronic Engineering**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Physics and Chemistry.
- (ii) Plus any one (1) of Technical Drawing, Further Mathematics, Economics, Geography, Electrical Installation & Maintenance Works, Radio/Television and Electrical Works,

Appliances Maintenance and Repairs, Instrument Mechanics, Building Drawing, Basic Electronics/Electricity, ICT, Data Processing, Computer

However, candidates with NABTEB O' Level results must have a credit pass in a related Trade Subject in addition to the Credit passes in five (5) O'Level subject requirements.

**OR** National Technical Certificate (NTC) issued by National Business and Technical Education Board (NABTEB) with Credit Passes in Mathematics, Integrated Science, English Language, Physics and a core subject in Electrical/Electronic Trade Areas which can be in any of the underlisted.

- (i) Radio, Television & Electronics works
- (ii) Instrument Mechanics
- (iii) Appliances Maintenance & Repairs
- (iv) Electrical Installation & Maintenance Works.

**(E) Mechanical Engineering**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Physics and Chemistry
- (ii) Plus any one (1) of Biology, Agricultural Science, Animal Husbandry, Further Mathematics, Economics, Statistics, Building Drawing, Technical Drawing, Metal Work, Auto Mechanics, ICT, Data Processing, Computer

However, candidates with NABTEB O' Level results must have a credit pass in a related Trade Subject relevant to Mechanical Engineering in addition to the Credit passes in five (5) O'Level subject requirements. **OR** National Technical Certificate (NABTEB) in Mechanical Trade Areas with 5 Credit Passes in Metal Work/Technical Drawing, English Language, Mathematics, Integrated Physical Science (i.e. Physics and Chemistry).

**(F) Minerals and Petroleum Resources Engineering Technology**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Physics and Chemistry
- (ii) Plus any one (1) of Economics, Geography, Statistics, Further Mathematics, Technical Drawing, Biology, Agricultural Science, Animal Husbandry, Building Drawing

**3.3 SCHOOL OF ENVIRONMENTAL STUDIES**

Applicants must possess WASC/SSCE/NECO/NABTEB/GCE O'Level with Credit passes in five (5) relevant subjects obtained at not more than two sittings.

**(A) Building Technology**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Physics/Chemistry
- (ii) Plus any two (2) of Physics, Chemistry, Technical Drawing/Fine Art/Building Drawing/ Building Construction/Block Laying/Woodwork/Carpentry & Joinery/Painting/Decoration/ Plumbing and Pipe Fitting, Commerce/Government, Biology/Agricultural Science/Animal Husbandry, Geography, Further Mathematics,

**(B) Quantity Surveying**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics and Physics
- (ii) Plus any two (2) of Geography, Economics, Chemistry, Biology/Agricultural Science/Animal Husbandry, Government/Civic Education, Further Mathematics, ICT/Data Processing//Computer, Book Keeping/Accounting, Carpentry & Joinery/Woodwork/ Fine Art/Technical Drawing/Building Drawing

**3.4 SCHOOL OF SCIENCE AND COMPUTER STUDIES**

Applicants must possess WASC/SSCE/NECO/NABTEB/GCE O'Level with Credit passes in five (5) relevant subjects obtained at not more than two sittings.

**(A) Computer Studies**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics and Physics
- (ii) Any two (2) of Chemistry, Further Mathematics, Biology/Agricultural Science/Animal Husbandry/Food and Nutrition, Geography/Economics/Commerce, Data Processing/Computer/ICT

**(B) Food Technology**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English, Mathematics, Physics, Chemistry
- (ii) Plus any one (1) of Biology, Agricultural Science, Food and Nutrition, Animal Husbandry

**(C) Mathematics and Statistics**

Applicants must possess O'Level credit passes in five relevant subjects which must include:

- (i) English and Mathematics
- (ii) One (1) Basic Science subject from Physics, Chemistry, Biology, Agricultural Science
- (iii) Plus any two (2) of Geography, Physics, Chemistry, Biology/Agricultural Science/Animal Husbandry, Government/Civic Education, Economics/Commerce, Further Mathematics, Statistics, ICT/Data Processing/Computer

**(D) Science Technology**

Applicants must possess WASC/SSCE/NECO/NABTEB/GCE O'Level with Credit passes in five (5) relevant subjects which must include:

- (i) English, Mathematics, Physics and Chemistry
- (ii) plus any one (1) of Biology/Agricultural Science, Animal Husbandry

**4.0 METHOD OF APPLICATION**

Candidates seeking for admission into the Federal Polytechnic, Ado-Ekiti are required to complete the institution's application form available on-line at [www.fedpolyado.edu.ng](http://www.fedpolyado.edu.ng) with effect from the day of publication spanning three (3) months.

**5.0 PROCEDURE FOR OBTAINING ON-LINE APPLICATION FORM**

Obtain ND PART-TIME Application E-tranzact Slip (confirmation order and teller numbers printed on it) upon payment of Ten thousand Naira (₦10,000.00) only, from any branch of the specified Banks listed:

- (a) Access Bank Plc, (b) First Bank of Nigeria Plc, (c) GTBank Plc, (d) Heritage Bank Plc.
- (e) Skye Bank Plc.

Candidates are reminded that Bank charges will be paid at the point of purchase

**6.0 INSTRUCTION TO CANDIDATES**

- (a) Log on to [www.fedpolyado.edu.ng](http://www.fedpolyado.edu.ng)
- (b) Click on the ND PART TIME Application
- (c) Log-in with your E-tranzact confirmation order and teller numbers (as printed on your E-tranzact Slip)
- (d) Complete the application form as appropriate, upload your passport photograph, supply your phone number and your own e-mail address
- (e) Click on submit to print your application form and exam slip.

SIGNED  
S.O. ADEDIRAN (MRS.)  
REGISTRAR



# THE FEDERAL POLYTECHNIC, ADO-EKITI

(REGISTRAR'S OFFICE)

P.M.B. 5351, ADO-EKITI, EKITI STATE, NIGERIA

## ADMISSION INTO HIGHER NATIONAL DIPLOMA (MORNING & EVENING) PROGRAMMES FOR THE 2016/2017 ACADEMIC SESSION

Applications are invited from suitably qualified candidates for admission into The Federal Polytechnic, Ado-Ekiti for Full-time programmes (Morning and Evening Sessions) in the 2016/2017 Academic Session leading to the award of Higher National Diploma (HND) in the underlisted programmes. Prospective applicants should indicate the Session of choice as applicable, that is, **Morning** or **Evening**.

### SCHOOLS AND PROGRAMMES

S/N	SCHOOLS	DEPARTMENTS/PROGRAMMES	OPTIONS
1.1	SCHOOL OF BUSINESS STUDIES	a) Accountancy b) Banking and Finance c) Business Administration and Management d) Marketing e) Office Technology and Management	Nil
1.2	SCHOOL OF ENGINEERING	a) Agricultural and Bio-environmental Engineering Technology b) Civil Engineering c) Electrical and Electronic Engineering d) Mechanical Engineering e) Minerals and Petroleum Resources Engineering	* Farm Power and Machinery * Soil and Water * Post Harvest  Nil  * Power and Machines * Electronics and Telecomm. Engineering  * Plant and Power Engineering * Manufacturing Engineering  * Geological Engineering * Mineral Processing Engineering * Mining Engineering
1.3	SCHOOL OF ENVIRONMENTAL STUDIES	a) Architectural Technology b) Building Technology c) Estate Management d) Quantity Surveying e) Surveying and Geo-informatics f) Urban and Regional Planning	Nil
1.4	SCHOOL OF SCIENCE AND COMPUTER STUDIES	a) Computer Studies b) Food Technology c) Glass Technology d) Mathematics and Statistics e) Science Technology	Nil Nil Nil Nil * Applied Chemistry * Biochemistry * Microbiology * Physics with Electronics

### 2.0 ENTRY REQUIREMENTS

Candidates should possess

- 2.1 National Diploma (ND) with a minimum of Lower Credit in the course/programme of choice and five (5) relevant credits including English Language and Mathematics at the SSCE/NECO or GCE O'Level. Candidates are advised to visit the Polytechnic Website ([www.fedpolyado.edu.ng](http://www.fedpolyado.edu.ng)) to avail themselves of the requisite entry requirements for the National Diploma of each programme that make them prima-facie qualified for the HND programmes
- 2.2 a minimum of one year post ND cognate work experience (Industrial Training) in addition to 2.1.

### 3.0 METHOD OF APPLICATION

Candidates seeking for admission into The Federal Polytechnic, Ado-Ekiti are required to complete the

Institution's application form available on-line from Monday, 15<sup>th</sup> August, 2016 to Friday, 30<sup>th</sup> September 2016.

### 4.0 PROCEDURE FOR OBTAINING ON-LINE APPLICATION FORM

Candidates should log on to The Polytechnic Portal via [applications.fedpolyado.edu.ng](http://applications.fedpolyado.edu.ng) with their Sign-up details and print out Payment Invoice. Upon printing of invoice, candidates should proceed to any branch of specified Banks listed below for payment of twelve thousand five hundred naira (₦12,500.00) only:

- a. First Bank Nig. Plc.
- b. Access Bank Plc.
- c. Heritage Bank PLC
- d. GT Bank Plc.
- e. Skye Bank Nigeria Plc.

After payment, candidates should re-visit the "Apply Portal" and log in with their account details; complete the Application Form; submit and print the completed Application Form.

### 5.0 INSTRUCTIONS TO CANDIDATES

- a. log on to the Polytechnic Portal via [applications.fedpolyado.edu.ng](http://applications.fedpolyado.edu.ng) with your account details.
- b. Log-in with your Sign-up details and print out the payment Invoice
- c. Proceed to any branch of the designated banks for payment.
- d. Re-visit the "Apply Portal" to complete the application form as appropriate and upload your passport photograph
- e. Click on submit to print your Application Form and Photo Card.

### 6.0 SUBMISSION OF FORMS

Candidates are to please note that the application for admission will close on Friday, 30<sup>th</sup> September, 2016

**N.B:** i. *Candidates should also ensure that the transcripts of their academic records are forwarded directly by their former Institutions to reach*

The Registrar,  
The Federal Polytechnic  
P.M.B. 5351, Ado-Ekiti

not later than the closing date indicated above.

- ii. The Polytechnic is not bound to process the application forms of candidates whose
  - (a). transcripts are not received on due date or who submit them by hand
  - (b). forms are not properly completed and received after the closing date.
  - (c) National Diploma Statement of Results read March, 2016 or later than.

**SIGNED**  
**S.O. ADEDIRAN (MRS)**  
**REGISTRAR**



## **2016/2017 ADMISSION SCREENING EXERCISE**

Eligible candidates are hereby invited for the 2016/2017 Admission Screening Exercise.

### **(A) ELIGIBLE CANDIDATES**

All candidates who chose The Federal Polytechnic, Ado-Ekiti as their Institution of choice and obtained the minimum cut-off mark/score of 180 in the 2016/2017 UTME and also have the required relevant credits as contained in the JAMB brochure.

### **(B) PROCEDURE FOR ADMISSION SCREENING EXERCISE**

- (1) Candidates are expected to make a payment of two thousand naira (₦2,000.00) only
- (2) Candidates are advised to visit The Federal Polytechnic, Ado-Ekiti website i.e [www.applications.fedpolyado.edu.ng](http://www.applications.fedpolyado.edu.ng) and follow the steps below to make payment on-line, fill their details and print out the screening slip
  - (i) Click on “sign-up”
  - (ii) Fill the form with valid e-mail address and password containing 8 Characters in alphabets (capital letters) and number
  - (iii) Go to their e-mail inbox and click on the **Link** that will be sent there
  - (iv) Log in with their e-mail address and password
  - (v) Fill in the form and print Payment Invoice
  - (vi) Take the printed Invoice to any of the designated Banks for payment
  - (vii) Go back to the Portal to complete the registration as appropriate.

### **(C) REQUIREMENTS FOR THE SCREENING EXERCISE**

Applicants for the Screening Exercise will be required to do the following on the Polytechnic Portal:

1. Update JAMB data
2. Upload passport-sized photograph of **not more than 22kb** in size
3. Print Admission Screening Report

Purchase and submission of forms on-line will close by 11.59 p.m. on 30<sup>th</sup> September, 2016.

The exercise will not require physical presence of candidates on The Federal Polytechnic, Ado-Ekiti Campus.

**NB:** The Federal Polytechnic, Ado-Ekiti will not tolerate any form of falsification of results. Any act of falsification will automatically disqualify the candidate.

**SIGNED**  
**S. O. ADEDIRAN (MRS)**  
**REGISTRAR**